

DELHI TECHNOLOGICAL UNIVERSITY

(Estd. by Govt. of Delhi vide Act No. 6 of 2009)

(Formerly Delhi College of Engineering)

Shahbad Daulatpur, Main Bawana Road, Delhi-110042

Tel: +91-11-27296337, Fax: +91-11-2787 1023

ACADEMIC (UG) SECTION

F. No. 105 (321) DTU/Acad-UG/NSP Sch./2016-17/14870-79 Dated 02/8/22

CIRCULAR SCHOLARSHIP

Subject: Procedure for forwarding of applications for scholarship under various schemes for SC/ST/OBC/Minorities students for AY 2022-23 on National Scholarship Portal (NSP).

The students of SC/ST/OBC/Minorities category, who wish to apply for various scholarships schemes offered by Govt. of India and different states including Govt. of NCT of Delhi for **AY 2022-23** are advised to visit respective web portal <https://scholarships.gov.in/> of respective Ministry or State for scheme details, eligibility criteria and procedure of applications.

Process of applications to concerned Ministry or Deptt. of Govt. of India or State:

Students may apply online or physically as the case may be. The students are advised to make sure of their eligibility for the scholarship before applying and attach self-attested copies of required certificates and documents along with the completed applications in format as specified by the concerned Ministry and State or apply online as case may be. Student shall be solely responsible for completing all formalities required by the concerned sponsorers. Non-submission of required documents and non-verification of documents vis-à-vis original documents etc.

Process of forwarding verification of applications by DTU: All eligible students who are applying/have applied for above scholarships are directed to submit following self-attested documents at Window no. 06, of Academic UG section during working hours from 10:00 AM to 02:00 PM, **all self-attested. This list is not comprehensive student has to attach all documents as required under relevant Scheme.**

1.	Application in prescribed proforma (as attached Appendix-A)
2.	Copy of online generated application
3.	Caste certificates
4.	Income certificate issued by Distt. Revenue Authority
5.	Mark sheets of 12 th for the 1 st year student only
6.	First year students have to submit JEE Rank Card.
7.	Mark sheets of previous semesters.
8.	If Involved in any disciplinary case. If yes, detail of case (Copy of order)
9.	Copy of Death Certificate of parent (if applicable)
10.	Cancelled Cheque/Passbook (Account must be in name of student only)
11.	Copy of Aadhaar Card
12.	Copy of fee receipt for year of claim
13.	Original bills for books, Computer etc.
14.	Original bills for boarding lodging , rent receipts, hostel charges

All SC/ST/OBC/Minorities students who have applied for different scholarship schemes online are required to submit application to Academic UG Section window no. 06 as per procedure mentioned above and visit the Section and bring one set of self-attested copies of all documents and original document for verification.

DTU will not be responsible in case application is rejected by sponsorer Ministry due to any discrepancies left on part of the student.

No application will be forwarded to concerned Department or Ministry in case student does not apply in required format, does not attach self-attested documents as required under the relevant schemes and does not get documents verified physically vis-à-vis original documents. For any clarification student may visit Window no.06 of DTU Academic UG Section.

R. Pandey

(Prof Rajeshwari Pandey)
Associate Dean Academic (UG)

F. No. 105 (321) DTU/Acad-UG/NSP Sch./2016-17/ 14870-79 Dated 21/8/22

Copy to:

1. PS to the VC for information to the Hon'ble Vice Chancellor, DTU
2. Registrar, DTU
3. Dean Academic-UG
4. All HODs :- With the request to display on departmental notice boards
5. Librarian
6. Chief Warden
7. All notice boards.
8. COO & Head (CC): With the request to upload on DTU website.
9. Guard File

O.P. Singh

(O.P. Singh)
Section Officer, Academic (UG)



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ACADEMIC (UG) SECTION

Common Application Form for all types Scholarship at NSP for AY 2022-23

Name of Scholarship applied for (please mention name of the Scheme and state):.....

(Application incomplete in any sense or not accompanied with required self-attested documents will not be forwarded No further communication in this regard will be entertained. Therefore, applicant student is advised to read eligibility criteria of concerned deptt./Ministry Website).

1.	Name:			
2.	Registration No.			
3.	Roll No.			
4.	Programme:			
5.	Email-id			
6.	Mobile No.			
7.	Aadhar Number			
8.	Aadhar Enrolment ID			
9.	Gender (M/F)			
10.	DOB			
11.	Age			
12.	Residential Address Village Name/Town Name/Locality /Pin Code/ District/Zone			
13.	Month & Year upto which Beneficiary is valid			
14.	Department Reference No, if any			
15.	Bank Name			
16.	Branch Address			
17.	IFSC Code			
18.	MICR			
19.	Account No.			
20.	Category	SC/ST/OBC/Minorities (Tick)		
21.	University Fees paid	Receipt No.	Dated	Amount
22.	Hostel	Receipt No.	Dated	Amount
23.	Day Scholar			

Part-II			
		Father / Guardian	Mother / Guardian
24.	Name (mention relation with Guardian)		
25.	Mention surviving / deceased		
26.	Govt. or Private Employed		
27.	Self Employed (Mention name of business)		
28.	Highest educational degree		
29.	Total Annual Income from all known sources (Salary + Business)		
30.	Total Family Income [15 (a) + 15 (b)]	(a)	(b)

Part III: Undertaking

I do hereby affirm and declare that the information given above and in the enclosed documents is true and correct to the best of my knowledge and belief and nothing material has been concealed therein. I am well aware that in case I am guilty of giving false information or concealment of facts herein, and in case any of the attached documents/certified etc. are found fake/wrong, I will be personally responsible for the same and I will be liable to be punished with imprisonment and/or fine as per the relevant provisions of Law. I also undertake that the benefits availed by me by furnishing such false information of concealment of facts shall be liable to be summarily withdrawn and I undertake to refund the financial benefit availed by me.

I, further undertake that I am eligible for this Scholarship and **has not availed any financial support or Scholarship from any other Govt. or Non-Govt. agency** for pursuing this course. I, further indemnify DTU and its officers from such loss, arising out of my wrong submission and I will make such loss good. I understand that I am submitting the self-declaration in view of the policy to do away with the court affidavit.

I am submitting this undertaking for the purpose of:

- Scholarships (mention name/schemes)
- Any other (mention specific purpose)

	Student (pl sign all pages)	Parent
Name		
Sign		
Date		
Place		
Mob. No.		
Email-id		