



DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi Vide Act 6 of 2009
Shahbad Daulatpur, Bawana Road, Delhi-110042
Tel : +91-11-27296337, Fax : +91-11-2787 1023

Academic-PG Section

F. No. 104/Fee Con./ACAD PG/2015/2022 / 559-571

Dated: 04-02-2022

Notice

Subject: Financial Assistance to students belonging to Low Income Group for Post Graduate program(s)-(MBA/MBA(BA)/ MBA(FBE)/ MBA(IEV)/M.Tech/ M.Design.) for Academic Year 2021-22.

All desirous and eligible students of DTU, who belongs to **lower income group** and wish to seek financial assistance for fee concession for academic fee **AY 2021-22** may apply online through ERP portal at [https://students.targetx.in/Delhi Technological University/login](https://students.targetx.in/Delhi_Technological_University/login)

Portal will be active from 08.02.2022 and the last date for submission of online application is 25.02.2022.

The criteria and guidelines for the fee concession are as under:

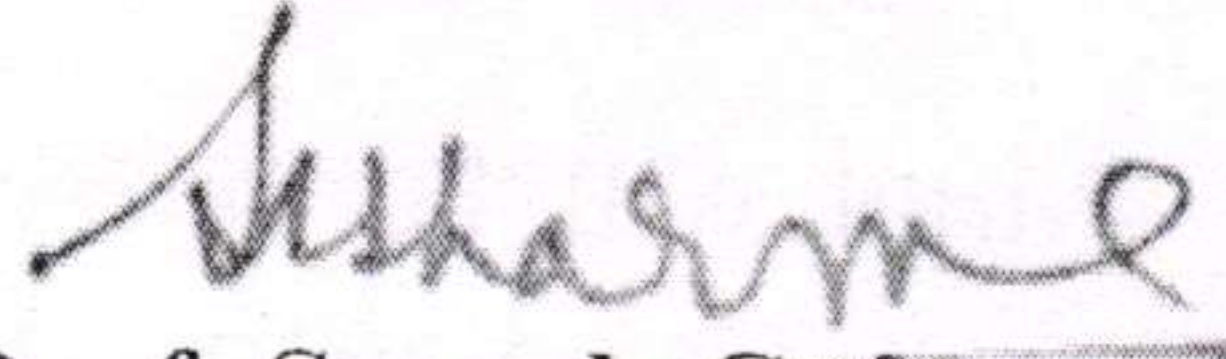
ELIGIBILITY:

1. The students whose family income from all known sources is less than Rs. 4,50,000/- per annum will only be eligible for fee concession.
2. Only those students are eligible who have paid their annual fee.
3. The student should not be involved in any in-disciplinary activity(s) in the University and unfair means in examination.
4. *Fee Concession will not be granted to those students of Post Graduate program(s) who are availing any kind of other fellowship/scholarship from any Govt. Organization/Institutes.*
5. The student should not have any pending back paper/re- appear/supplementary in any of the subject. In case any student has any pending back paper/re-appear/supplementary in any of the subject he/she will not be eligible for Fee Concession.
6. **The student who is applying for fee concession must be non- sponsored, non-approved branches and not part-time students.**
7. The full fee concession may be given to the students' maximum upto five (05) % of the sanctioned intake for the particular year in the respective programme or equivalent to the number of double, the half fee concession may be granted to the deserving students.
8. The full fee concession will be granted to the wards (up to two children only) of all the Group C' employees and half-fee concession may be granted to the wards (up to two children only) of all the "Group B' employees of the DTU/DCE over and above the students' maximum upto five (05) % of the sanctioned intake for the particular year.

PROCEDURE:

1. Login on https://students.targetx.in/Delhi_Technological_University/login on 08.02.2022 (17.00.00 hrs) onwards.
2. Fill up all details as directed on the site.
3. Submit printed copy of online generated application form along with self-attested copies of required documents as specified, duly signed by the student and his/her parent(s)/guardian in Academic-PG Branch, DTU latest by **04.03.2022**
4. Written application for fee concession will be entertained; only online application will be accepted.
5. Web Portal for online application will close on 25.02.2022 (23.59.59 hrs)
6. The printed version of online generated application form may be submitted by hand/through post at: **Section Officer, Academic-PG Branch, Delhi Technological University, Shahbad Daulatpur Bawana Road Delhi-110042.**
7. On the top of the Envelop "**Application for Fee Concession**" may be written/printed.

DOCUMENTS REQUIRED: - Checklist is attached with this letter and which are to be submitted along with the online generated application and required documents (All self-attested):

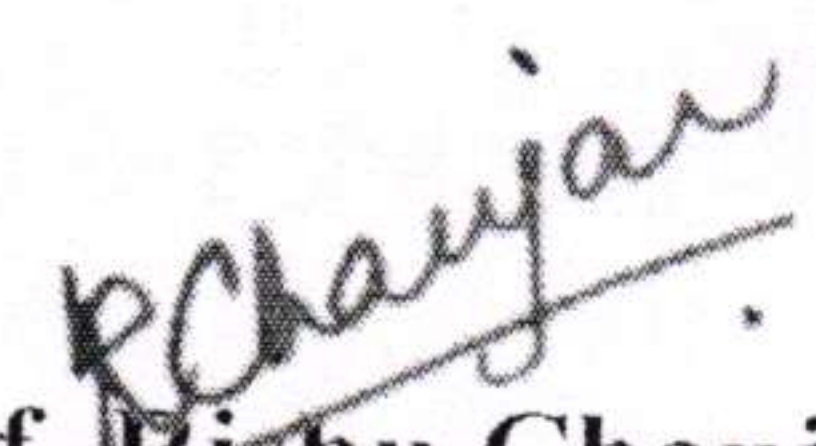

(Prof. Suresh C. Sharma)
Dean (Academic-PG)

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Dated: 04-02-2022

Copy to: -

1. PA to the V.C. for kind information to the Hon'ble Vice Chancellor, DTU.
2. PA to the Registrar for kind information to the Registrar, DTU.
3. Dean (Academic-PG), DTU.
4. All HoD(s), DTU: with a request to get the notice displayed on the Department Notice Board.
5. Controller of Examinations.
6. Head & COO (CC): - with a request to kindly upload this notice on Academic -PG page of DTU website.
7. Sh. Piyush Vaish, KNM: -with a request to open the link by **08.02.2022** and communicate message to the students through ERP.
8. Controller of Finance, DTU.
9. DDO, DTU.
10. Chief Warden: with a request to arrange for display copy of notice on Hostel notice board.
11. Librarian, DTU.
12. Guard file
13. Case file


(Prof. Rishu Chaujar)
Associate Dean (Academic-PG)

DOCUMENTS REQUIRED (All self-attested):

1. Submit the Income Certificate/ Form-16 duly issued by the parent's Employer or an Affidavit duly issued by District Revenue Authority, if self-employed.
2. The student has to submit the University Fee Receipt of the session for which fee concession claimed.
3. The student has to submit the copies of the all mark sheets previous year/semester.
4. The student has to submit an undertaking duly counter signed by his/her parents on stamp paper of Rs. 10/- duly attested by public Notary that "he/she has not obtained or applied for any grant/financial help for the same purpose from any other Ministry/Govt. Department of India/State, any Public/Private Organization". The application of the candidate concealing the facts will automatically stand cancelled.
5. Copies of Death Certificate of earning parent's if applicable.
6. Copy of award letter of Scholarship/fellowship if any, being awarded any Govt. or non-Govt. organization.
7. Copy of Bank Passbook mentioning IFSC and Bank A/c No.
8. Electricity bills for the last three months.
9. Property Tax receipts/Home rent receipts/Hostel Bills.
10. Telephone landline bill for last three months.