F. No. 104/Fee Con./ACAD PG/2015/11098-06   Dated: 26 .09.2023

Notice

Subject: Financial Assistance to students belonging to low income group for PG programms AY 2023-24.

All desirous and eligible Post Graduate students of DTU, who belongs to lower income group and wish to seek financial assistance for fee concession for academic fee **AY 2023-24** may apply online through the web portal at http://services.dtu.ac.in/feeconcession-PG.

Portal will be active from 27.09.2023 and the last date for submission of online application is 16.10.2023.

The criteria and guidelines for the fee concession are as under:

ELIGIBILITY:

1. The students whose family income from all known sources is less than Rs. 4,50,000/- per annum will only be eligible for fee concession.
2. The student should not be involved in any in-disciplinary activity(s) in the University and unfair Means in examination.
3. Annual fee payment receipt of the respective year.
4. It is clearly stated that "Fee Concession will not be granted to those students of PG programs who are availing any kind of other fellowship/scholarship from any Govt. Organization/Institutes". Affidavit in this regard must be submitted.
5. In case of M.Tech student who is applying for fee concession must be non-sponsored and not part time students.
6. The student should not have any pending back paper/re-appear/supplementary in any of the subject of previous semesters. In case any student has any pending back paper/re-appear/supplementary in any of the subject he/she will not be eligible for Fee Concession.
7. The full fee concession may be given to the students' maximum upto five (05) % of the sanctioned intake for the particular year in the respective programme or equivalent to the number of double, the half fee concession may be granted to the deserving students.
8. The full fee concession will be granted to the wards (up to two children only) of all the Group 'C' employees and half fee concession may be granted to the wards (up to two children only) of all the Group 'B' employees of the DTU/DCE over and above the students' maximum upto five (05) % of the sanctioned intake for the particular year.

The students are informed to submit their application in hard copy by due **date 20.10.2023** along with required documents to the Associate Dean (Academic-PG), Delhi Technological University. Application will be accepted which can only be in prescribed format downloaded from. Application after due date will not be considered for fee concession.

DOCUMENTS REQUIRED: - (All self-attested):

1. Online generated application form. Hand written applications will not be accepted.
2. Income Certificate/ Form-16 duly issued by the parent's employer or an Affidavit duly issued by Distt. Revenue Authority, if self-employed.
3. Annual Fee Receipt (Full Fee) of the session for which fee concession is claimed.
4. Copy of mark sheets of the previous year/semester.
5. An undertaking duly counter signed by his/her parents on stamp paper of Rs. 10/- duly attested by public Notary that "he/she has not obtained or applied for any grant/financial help for the same purpose from any other Ministry/Govt. Department of India/State, any Public/Private Organization". The application of the candidate concealing the facts will automatically stand cancelled.
6. Copy of Death Certificate of earning parent(s) if applicable.
7. Copy of Bank Passbook mentioning IFSC and Bank A/c No.
8. Electricity bills for the last three months.
9. Property Tax receipts/Home rent receipts/Hostel Bills.

Dinku 26/09/2023

(Prof. Rinku Sharma)
Dean (Academic-PG)

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Copy to: -
1. PA to the V.C. for kind information of the Hon'ble Vice Chancellor, DTU.
2. PA to the Registrar, for kind information of the Registrar, DTU.
3. All HoD's: with the request to get the notice to be displayed on the Department Notice Board.
4. Controller of Examinations, DTU.
5. Head & COO (CC): - With the request to upload this notice on (Academic-PG) page of DTU website.
6. Controller of Finance, DTU.
7. Chief Warden: With a request to arrange for display copy of notice on hostel notice board.
8. Librarian
9. Guard file

26/9/2023

(Prof. Raju Sarkar)
Associate Dean (Academic-PG)