

# DELHI TECHNOLOGICAL UNIVERSITY

(Estd. By Govt. of Delhi vide Act No. 6 of 2009)
(Formerly Delhi College of Engineering)
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## ACADEMIC (UG) SECTION

F.No. 105(939) DTU/Acad-UG/2021-22//5381-89

Dated: - 01/01/24

#### NOTICE

## Subject: Commencement of Classes

The classes for even semester, AY 2023-24 in respect of all under graduate programs shall commence from 01/01/2024 (Monday). All HoDs are requested to adhere the following guidelines for smooth conduct and monitoring of classes: -

- 1. Semester wise time table is uploaded on the DTU website prior to commencement of classes.
- 2. HoDs must ensure that class room time table is placed in time table jacket on the entrance door of each class room.
- HoDs will carry out regular inspection of the classes of their respective departments.
- 4. HoDs are requested to direct all the faculty members to maintain the attendance record of the students and also direct Time Table incharges of their departments to upload time table on Samarth ERP.

(Prof. Rajeshwari Pandey) Dean Academic (UG)

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Dated: -01/01/24

### Copy to:

- 1. PA to VC for kind information to the Hon'ble Vice Chancellor.
- 2. Registrar.
- 3. All Deans
- 4. COE
- 5. All HODs: with a request to display on notice board.
- 6. COO & Head (CC): With the request to upload the same on academic (UG) portal on DTU Website.
- 7. Mr. Piyush Vaish, KNM
- 8. Guard file

(Prof. Priya Mahajan) Associate Dean Academic (UG)