

**DELHI TECHNOLOGICAL UNIVERSITY**  
(Established by Govt. of Delhi vide Act 6 of 2009)  
**UNIVERSITY SCHOOL OF MANAGEMENT & ENTREPRENEURSHIP**  
East Delhi Campus, Vivek Vihar, Phase-2, Delhi – 110095

Dated: 04/10/2024

**Admissions 2024-25**

**Details and Instructions for the Second Special Spot Round of Counselling  
for BA(H) Economics and BBA**

Delhi Technological University will conduct a second special round on **October 8, 2024** (Tuesday) against few vacant seats in the B.A. (H) Economics and BBA programmes offered at the University School of Management & Entrepreneurship, East Delhi Campus for the 2024-25 academic session.

**DATE OF THE SECOND SPECIAL SPOT ROUND OF COUNSELLING: October 8, 2024 (Tuesday)**

**REPORTING TIME: 9 AM – 11 AM**

**VENUE FOR THE SPECIAL SPOT ROUND OF COUNSELLING: Auditorium, East Delhi Campus, Delhi Technological University, Vivek Vihar Phase II, Delhi 110095**

<b>Programme</b>	<b>Eligible Candidates</b>	<b>Admission Criteria</b>
BA (H) Economics	<ol style="list-style-type: none"><li>All students who had registered previously for DTU's BA (H) Economics Programme through the application form available at <a href="http://www.dtu.ac.in">www.dtu.ac.in</a></li><li>Fresh applicants who meet the eligibility criteria of at least 50% marks in the 12th board examination and have also passed Mathematics/Applied Mathematics as a subject in the 12th Board Examination are eligible. Such candidates need to bring a separate demand draft of Rs 1,500 towards application fee.</li></ol>	Scores obtained in the following combination of subjects in the Common University Entrance Test (CUET) UG:  Mathematics (Section II) + Any two other domain-specific subjects from Section II + Any one language from Section IA or alternatively any one additional domain-specific subject from Section II in lieu of a language from Section IA
BBA	All students who had registered on the Common Management Admission Committee (CMAC) portal at <a href="http://cmacadmissions.com">cmacadmissions.com</a>	Score of CUET UG 2024 in the following two components: Section 1A (Code 101): English (25% Weightage) and Section 3(Code 501): General Test (75% Weightage)

The following may be noted:

1. All candidates willing to participate in the Second Special Spot Round of Counselling for BA (H) Economics and BBA need to bring a Demand draft of Rs 1,10,200 (Rupees One Lakh Ten Thousand Two Hundred only) for the First Year Fee drawn in favour of “Registrar DTU Admission East Delhi Campus” payable at Delhi. (NO OTHER MODE OF PAYMENT WILL BE ACCEPTED)
2. Fresh Applicants of BA (H) Economics programme need to bring a separate demand draft of Rs 1,500 (Rupees One Thousand Five Hundred only) towards application fee drawn in favour of “Registrar DTU Admission East Delhi Campus” payable at Delhi. (NO OTHER MODE OF PAYMENT WILL BE ACCEPTED).
3. Participation in counselling does not entitle candidates to admission. A greater number of candidates than available seats have been invited to ensure no seats remain vacant. If a candidate is absent, the seat will be offered to the next candidate in the merit list.
4. Candidates must mark their attendance within the reporting time. Latecomers will not be eligible for the second special spot round of counselling.
5. Seat allotment will be based on the merit of candidates who mark their attendance and according to the availability of seats.
6. **WITHDRAWAL/REFUND POLICY: WITHDRAWAL IS NOT ALLOWED FOR SECOND SPECIAL SPOT ROUND SEATS, AND THE ADMISSION FEE WILL NOT BE REFUNDED.**
7. Candidates unable to attend physically can authorize a representative to participate in the counselling round and complete admission formalities. Representatives must carry a valid ID proof, a letter of authorization from the candidate, and original & photocopies of required documents.
8. Only the student and his/her one representative will be allowed inside the counselling venue.
9. Limited parking facilities will be available at the venue. Candidates are advised to consider alternative transportation options. The nearest Delhi Metro stations are Mansarovar Park on the Red Line and Karkardooma on the Blue/Pink Line.
10. Candidates are advised to regularly visit the website [www.dtu.ac.in](http://www.dtu.ac.in) for updates on the admission process.
11. For any queries, contact us at [ba.usme@dtu.ac.in](mailto:ba.usme@dtu.ac.in)

## DOCUMENTS REQUIRED AT THE TIME OF COUNSELLING

Candidates must present the following documents (**originals along with two photocopies**) in the specified order:

- (i) Demand draft of **Rs 1,10,200 (Rupees One Lakh Ten Thousand Two Hundred only)** for the First Year Fee drawn in favour of “**Registrar DTU Admission East Delhi Campus**” payable at Delhi. (**NO OTHER MODE OF PAYMENT WILL BE ACCEPTED**)
- (ii) **Fresh Applicants of BA (H) Economics programme need to bring a separate demand draft of Rs 1,500 (Rupees One Thousand Five Hundred only) towards application fee** drawn in favour of “**Registrar DTU Admission East Delhi Campus**” payable at Delhi. (**NO OTHER MODE OF PAYMENT WILL BE ACCEPTED**)
- (iii) Print-out of the online application form for DTU’s BA (H) Economics Programme (if registered previously)/CMAC Application Form for BBA
- (iv) Score Card of CUET (UG) - 2024
- (v) Mark sheet of Class XII
- (vi) Provisional certificate or Passing certificate from the school, duly stamped and signed by the principal
- (vii) Class X certificate/marksheet for date of birth proof
- (viii) Reserved category (SC/ST/OBC-NCL/EWS/KM/SG)/sub-category (Defence/PwD) Certificates, if applicable

**Note: (a) The formats of some of these certificates have been provided in the Admission Brochure. (b) For OBC-NCL and EWS categories, only certificates issued after March 31, 2024, will be valid for admission purpose. Candidates with certificates issued before March 31, 2024, will not be eligible to participate in these categories. Production of only acknowledgments indicating that new certificates are in process will not be accepted.**

- (ix) The candidate’s names on the reserved category certificates and Class XII marksheet should be exactly the same, otherwise an affidavit to this end will have to be produced.
- (x) For candidates who have passed Class XII through Patrachar Vidyalaya, Delhi / National Institute of Open School Delhi (NIOS) or any other mode of correspondence, the criterion for deciding the region shall be the location of their centre of examination. Such candidates must bring a copy of their admit card.
- (xi) Medical fitness certificate

Kindly refer to the admissions brochure for the BA (H) Economics and BBA programmes for 2024-25, available on the website [www.dtu.ac.in](http://www.dtu.ac.in), for the formats of these documents.



Dr. Puneet Kumar Arora  
Deputy Chairperson, BA (H) Economics Admissions 2024-25